

**Procurement Strategy 2020/21 and Sustainable Procurement Policy 2020/21 –
Final documents and consultation**

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this paper is to seek approval for the final revised Procurement Strategy 2020/21 and Sustainable Procurement Policy 2020/21.
- 1.2 This report outlines the requirement for the annual updates and the key changes that have been made to both the Procurement Strategy and the Sustainable Procurement Policy.
- 1.3 The first drafts of both documents were approved by the Procurement Board to go to consultation with key stakeholders and the public via a web-based survey. The consultation closed on 27th September.
- 1.4 This report recommends that Policy and Resources Committee note the key changes to the document and the outcome of the consultation and agree the documents to be submitted to Full Council for approval.
- 1.5 The final versions of the documents will be published on the Council's website in March 2020.

**Procurement Strategy 2020/21 and Sustainable Procurement Policy 2020/21 –
Final documents and consultation**

2.0 INTRODUCTION

- 2.1 The purpose of this paper is to seek approval for the revised final Procurement Strategy 2020/21 and Sustainable Procurement Policy 2020/21.

3.0 RECOMMENDATIONS

- 3.1 That Policy and Resources Committee note the key changes to the Procurement Strategy 2020/21 and Sustainable Procurement Policy 2020/21 and the outcome of the consultation.
- 3.2 That Policy and Resources Committee agree the revised final Procurement Strategy 2020/21 and Sustainable Procurement Policy 2020/21 to be submitted to Full Council for approval.

4.0 DETAIL

- 4.1 The Council has a statutory requirement to update and publish both its Procurement Strategy and its Sustainable Procurement Policy on an annual basis following the key changes introduced by the Procurement Reform (Scotland) Act 2014 and the Procurement (Scotland) Regulations 2016.
- 4.2 The Council also has a requirement to consult with key stakeholder groups for both of these documents. This gives the Council the opportunity to raise awareness, attain buy-in, inform the contents of the documents and further develop engagement with key stakeholder groups.

4.3 Procurement Strategy

The Argyll and Bute Council Procurement Strategy 2020/21 will set out a framework which is designed to enable the Council to continue on its journey of change and innovation through:

- Building capacity and skills within the Council to continue to improve procurement activity;

- Increasing the level of collaboration both internally, between service areas, and externally with other partner organisations;
- Engaging proactively with key suppliers through contract and supplier relationship management to ensure that we extract maximum value and innovation from our supply base;
- Focusing our procurement activity on delivering improvements for the people and communities in Argyll and Bute;
- Working cooperatively in everything we do to support SMEs and the third sector;
- Ensuring procurement activity contributes towards the Council's general Equality Duty towards all stakeholders in Argyll and Bute and beyond.

4.4 Summary of key changes to the Procurement Strategy 2020/21

The Argyll and Bute Council Procurement Strategy 2020/21 has been updated from the previous version in the following areas, after internal and external research was undertaken and as a result of feedback received during the consultation period:

- The Strategy Rationale/Context has been updated to reflect the current context for this strategy;
- The Strategic Aims, Key Priorities & Action Plan section has been streamlined, with activities within the Action Plan being revised with clearer wording;
- The Procurement Strategy by Category section has been updated with current plans;
- The Financial Analysis section has been updated with 2018/19 figures; and
- Appendix 1 – The Prioritisation Tool analysis has been removed to streamline the content of the Strategy.

4.5 Sustainable Procurement Policy

The Argyll and Bute Council Sustainable Procurement Policy 2020/21 builds on existing sustainability practice. The policy covers the three strands of sustainability: environmental, social and economic and aims to meet the substantial challenges of balancing the complexities of sustainable procurement within today's economic climate and continued drive for best value.

4.6 Summary of key changes to the Sustainable Procurement Policy 2020/21

The Argyll and Bute Council Sustainable Procurement Policy 2020/21 has only had minor updates from the previous version, after internal and external research was undertaken.

4.7 The revised draft Procurement Strategy 2020/21 and Sustainable

Procurement Policy 2020/21 are attached as Appendix 1.

- 4.8 The Stakeholder Consultation report details the outcome of the consultation. This is attached at Appendix 2 and will be published on the Council's website in order to provide feedback the consultees.

5.0 CONCLUSION

- 5.1 The Procurement Strategy and Sustainable Procurement Policy have been revised in line with the Council's statutory requirement to do so on an annual basis following the key changes introduced by the Procurement Reform (Scotland) Act 2014 and the Procurement (Scotland) Regulations 2016.

6.0 IMPLICATIONS

- 6.1 Policy – The Procurement Strategy and the Sustainable Procurement Policy are existing policies to which no major amendments have been made.
- 6.2 Financial – None at present
- 6.3 Legal – This paper ensures the Council meets the statutory requirement to update and publish both its Procurement Strategy and its Sustainable Procurement Policy on an annual basis.
- 6.4 HR – None at present
- 6.5 Equality and Socio-Economic Impact – None at present
- 6.6 Risk – None at present
- 6.7 Customer Service – None at present

Douglas Hendry

Executive Director with responsibility for Legal and Regulatory Support

For further information contact:

Elaine Appleby

01369 708 594

Elaine.appleby@argyll-bute.gov.uk

Appendices

Appendix 1 – Draft Procurement Strategy 2020/21 and Sustainable Procurement Policy 2020/21

Appendix 2 – Stakeholder Consultation Report 2019

Rory Colville

Policy Lead

7th October 2019